**Expert on European integration (Category 3)**

**1. Objective(s) and linkages to Reforms**

The Reform Support Team (RST) at the Ministry of Environmental Protection and Natural Resources of Ukraine (MEPNR) is composed of a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by international donors to provide targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST will assist in filling the capacity gaps in the design and implementation of priority reform strategies and programs, while strengthening links and partnerships between the MEPNR’s priorities and relevant donor support.

**2. Position and reporting line**

A highly qualified professional is needed in order to draft/update strategic documents related to the European integration of Ukraine in the field of environmental protection.

The Expert will be subordinated to the RST Director.

**3. Duration and proposed timeframe**

The initial consultancy assignment is expected to start in May, 2023 and has an estimated duration up to five months including 2-month probation period.

**4. Main Duties and Responsibilities**

**Main Duties and Responsibilities:**

**a. Coordination and facilitation of reform implementation process:**

* **development of the sector’s reform agenda/projects and work planning**
* **engagement of relevant stakeholders (experts, government officials, donors, etc.) to Working Group activities**

**b. Working Groups support:**

* **project management support (development of project/reform implementation plan, risk management, change management, etc.)**
* **monitor and evaluate changes to laws and secondary legislation**
* **preparation of timely and quality reports and status updates on reform implementation progress.**

**Main anticipated deliverables:**

* **development and facilitation of the strategic documents aimed at the European integration of Ukraine in the field of environmental protection;**
* **preparation proposals for amendments/updates to the strategic documents (including the Recovery Plan in the Environmental Safety chapter)**
* **preparation of progress reports on the fulfilling environmental obligations under the Association Agreement;**
* **support the Ministry in the translation of EU integration related documents**
* **organizational support to the RST (events, round tables, conferences and forums to engage stakeholders on key reform themes);**
* **preparation of slides for presentations, infographics.**

**5. Qualifications, Skills and Experience**

**Qualifications and skills**:

* At least a bachelor’s degree in Public administration, Economy, Finance, MDA or Environmental science/ Environmental management / Environmental protection. Master’s degree preferred
* Strong analytical and presentation skills
* PC literacy (advanced PowerPoint, Project, Excel, Word skills)
* Fluency in Ukrainian and English

Professional experience:

* More than 5 years of general professional experience
* Prior experience of work in public services is a plus

Specific professional experience:

* Preferably good understanding of EU legislation in environmental protection area and familiarity with the reform agenda in Ukraine
* Experience with government entities and their mandate and processes is an asset

**6. Funding Source**

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union, the largest donor.

Please note, selection and contracting will be subject to the availability of funding.

**7. Submissions**

Submissions must be prepared in English only and be delivered electronically by 1 May 23.59 (Kyiv time), 2023 to [rst.mepr@gmail.com](mailto:rst.mepr@gmail.com) . All submissions must include a completed Application Form [*provide link to download*], NDA Form, the candidate’s Curriculum Vitae and Reference Letter from a recent supervisor (original in English, or Ukrainian with English translation) together with the contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Download Application Form

Download NDA Form

Only applications which have been submitted using the correct template and are fully completed will be considered.

**8. Selection Procedure**

Following the evaluation of all applications received, selected candidates may be invited to the tests. Only shortlisted candidates will be invited to the interview.